



Rothberg International School
בית הספר לתלמידים מחו"ל ע"ש רוטברג
THE HEBREW UNIVERSITY OF JERUSALEM
האוניברסיטה העברית בירושלים



Rothberg International School Financial Information Guide

2018 - 2019

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Please visit our website: <http://overseas.huji.ac.il>

Financial Regulations

A **registered student** at the Rothberg International School of the Hebrew University of Jerusalem (referred to hereinafter as the RIS) is one who has:

- a. **Received an official letter of acceptance** issued by either the RIS or the Office of Academic Affairs of the RIS in New York.
- b. **Completed financial registration** in accordance with the regulations and procedures described in this guide including the submission of the signed and completed **financial commitment and health insurance forms**.
- c. **Submitted a program of studies** to the appropriate division or department secretariat, in accordance with the regulations in effect in that division/department.

An **external student** is one who is enrolled only in a summer course, a special academic program or an Ulpan.

A **part-time** student is one who is taking individual courses in the Divisions of Undergraduate Studies or Graduate Studies, the Preparatory Program, or the Division of Hebrew Language Instruction.

An **Israeli Citizen** is defined as one who possesses an **Israeli Identity Card** (*Teudat Zehut*).

Financial Registration

Students are required to fulfill all of their financial obligations and submit all the necessary forms by the program's payment deadline.

Students who either do not complete all of their financial obligations or do not submit all of the necessary forms before their program's financial registration final payment date may be subject to a US \$150 late payment fine. They may be subject to a long wait to complete their financial commitment form, their application for health insurance, and to make any outstanding payments upon arrival. Only then will they receive housing referrals, student identification cards and computer access codes, as applicable.

Students taking more than one program (i.e., Summer Ulpan and Autumn Semester) are required to meet all their financial obligations by the deadline of the first program they will attend.

Financial registration in itself does not constitute proof of academic eligibility to begin studies.

Payments made in currencies other than those listed herein will be calculated according to the relevant exchange rate on the date the Hebrew University receives the payment. *The RIS reserves the right to change fees at any time.*

The RIS may deny University services, such as class attendance, issuance of transcripts, housing, health insurance, library privileges and computer accounts, to students who have not met their financial obligations to the Hebrew University.

Methods of Payment:

Students from the United States may pay all fees to the Office of Academic Affairs in NY. Students are advised to consult with them regarding payment procedures.

Payments may be made by:

- **Credit Card:** Payments in US Dollars (US\$) or New Israeli Shekels (NIS) may be made with a VISA, MasterCard or Isracard. A non-refundable service fee (1.9% of the charge amount) will be added to the credit card amount when making credit card payments.

To access the [payment page](#), please enter your Hebrew University student number or application file number, and your 5 digit code. You will receive an email confirming payment. Please bring this receipt with you to financial registration.

- **Cash:**
Foreign Currency payments are made directly to the Finance Office.

Israeli Currency (NIS) payments of more than NIS 1,000 are made in the Postal Bank (Bank HaDoar) on campus. Students must come first to the Finance Office (Boyar Room 501/502) to receive a billing statement. This statement, along with the required shekel amount, is then taken to the Postal Bank to be paid and stamped. Once stamped, the students bring the billing statement back to the Finance Office, where their accounts will be credited. Payments in Israeli currency of less than NIS 1,000 are made directly to the Finance Office.

- **Certified bank or traveler's checks** made payable to **The Hebrew University of Jerusalem**.
- **Bank Transfers** of the fees may be made to Bank Discount (#11), the Kanfei Nesharim branch (#331), 15 Kanfei Nesharim Street, Jerusalem, account number 33182.

Swift/BIC Code: IDB LILITXXX

IBAN (\$): IL360113310000006197770

IBAN (£): IL040113310000020197774

IBAN (€): IL030113310000010197771

The transfer should specify The Hebrew University - Rothberg International School and include the student's name and student number. A copy of this transaction must be brought to financial registration in Jerusalem. Please note that in cases where the RIS receives a reduced amount due to bank fees the student will be charged the difference.

Payment Deadlines

| Program | Payment Deadline |
|--|-------------------|
| Arabic Immersion, Biblical Hebrew | May 27, 2018 |
| Jerusalem Ulpan | June 4, 2018 |
| Trauma | June 7, 2018 |
| Summer Courses* | May 15, 2018* |
| Summer and Scopus Ulpans | July 1, 2018 |
| September Ulpan | July 30, 2018 |
| Undergraduate - Year & Autumn Programs | September 5, 2018 |
| Graduate/Mechina/Hebrew - Year & Autumn Programs | September 9, 2018 |
| Winter Ulpan | January 1, 2019 |
| Undergraduate - Spring Programs | January 27, 2019 |
| Graduate/Mechina/Hebrew – Spring Semester Programs | February 13, 2019 |
| Graduate Summer Semester | June 23, 2019 |

*

Withdrawal and Check-out Procedures

Students wishing to withdraw from studies at the RIS must:

- Submit [written notification](#) to both their academic department and the RIS Finance Office (Boyar 501/502) and **follow the Checkout Procedure** below.
- Return their Student Card and Health Insurance Card (if applicable).

Failure to attend classes does not constitute formal withdrawal, but may result in a failing grade and a refund will not be issued.

Students who withdraw completely from the Hebrew University after receiving financial aid or a MASA grant may be required to return all or part of the aid/grant awarded.

Checkout Procedure

All Students:

Submission of Library Clearance

Students must bring their student card to the circulation desk in the Rothberg International School Library (on the first floor of the Boyar Building) to obtain a library clearance. Note that clearances are required even if the student has never used the library facilities.

Vacating Student Housing

All students must vacate housing in the Scopus Student Village by 3:00 p.m. upon withdrawal or by the date stated in the check-out table at the end of each program chapter. Please check the supervisor's office hours at other housing complexes (see locations below).

Students must have their rooms inspected, return their keys, and make sure they receive an official clearance from their housing supervisor.

If students need a place to store their belongings until their flight, special arrangements must be made **in advance** with the *madrichim*.

Housing Complex

Scopus Student Village
Maidersdorf (Reznik)
Bronfman (Idelson)

Supervisor's Office

Building 12
Building 10
Building 42

Refunds:

Please note:

- Refunds may take up to 30 days to process.
- Under no circumstances will a refund be issued to students who do not notify the relevant office in writing that they are withdrawing from a course/program or that they are vacating student housing.
- Refunds may be issued in a check in Israeli currency (NIS) according to the rate of exchange, or may also be directly deposited into a bank account, either local or abroad, if banking details are provided. Please note: Students requesting a refund in any other currency will be charged a 0.7% bank fee.

University Housing

- The University makes every effort to provide housing to all students who make reservations on time. **To guarantee university housing, you must reserve a room by the application deadline of your program and complete all your financial obligations by the [payment deadline](#).** Late applications will be reviewed on a “first come, first served” basis, if space is available.
- **If rooms are unavailable in the Scopus Student Village, students will be housed in other university housing facilities.** RIS administration reserves all rights to make final housing decisions.
- Students who are *Shomrei Shabbat* or kosher may request to live with others who are Shabbat observant or kosher.
- Kitchen facilities are available for preparing light meals and snacks.
- Students must supply their own dinnerware and cooking utensils, as well as sheets, pillowcases, and blankets – all of which may be purchased locally. There is no meal plan, but reasonably priced kosher meals and snacks can be purchased on campus. There is also a supermarket nearby.
- **Part-time/External students are allocated a room on a “first come, first served” basis, if space is available. There is no guarantee that all students who apply will receive accommodations.**
- Non-Israeli students who did not request housing as part of their application procedure and subsequently wish to reserve housing must complete the housing reservation form found at: <https://overseas.huji.ac.il/student-life/university-housing/on-campus-housing-reservations/>
- Students who are Israeli citizens must apply directly to Hebrew University Housing Office to reserve housing. More information may be found [here](#).

All financial obligations must be paid before a student can receive a housing referral.

The Scopus Student Village housing office is open Sunday–Thursday, 8:00 a.m.–3:00 p.m. The housing offices in the other student housing complexes are open Sunday–Thursday, 8:00 a.m.–2:00 p.m. Students who must complete financial registration must arrive at the Boyar Building by 2:00 p.m. if they wish to receive a room on that day. **Students arriving after the office is closed should find alternative overnight accommodations.**

Upon departure, students are responsible for completing the housing check-out procedure, returning their keys and obtaining their housing clearance.

Note that additional charges may be levied if:

- The student’s utilities bills are higher than average.
- Excessive clean-up is necessary and/or there are damages beyond normal wear and tear. Please refer to the Damage Cost list received upon entering University housing.
- The student did not return the key and did not follow required check-out procedures.

Computer Services

State-of-the-art computer stations, including communication ports for connecting personal laptops, and Wi-Fi hotspots on campus provide access to e-mail, the Internet and Microsoft Office software.

All students automatically receive a computer access code with their acceptance letter. This code allows the student to open a remote access account and to access course materials, e-reserve and databases on the library website, as well as personal information such as financial statements, grades, course schedules, and the like on the RIS website.

Health Insurance

All students at the Hebrew University, including part-time and external students, must have health insurance coverage for the period of their studies.

Unless otherwise noted, all non-Israeli students attending a semester/year program, an ulpan, or a summer program, who pay tuition, will receive health insurance for the period of their program, provided they meet the criteria. Master Degree students who remain in the University over the summer must go to the Finance Office to extend their policy (for a fee).

Students attending a special program that provides health insurance coverage will be required to sign a health insurance waiver upon arrival.

Part-time students taking individual courses in the divisions of Undergraduate Studies, Graduate Studies or Hebrew Language Instruction or the Preparatory Program must purchase health insurance for the period of their studies, including the break between semesters, if applicable.

Students who are Israeli citizens or new immigrants (*olim*) are personally responsible for joining an Israeli health fund (*kupat holim*) to assure their access to medical care.

Registration Procedure

1. **Health Insurance Application Form:** Students must complete the insurance form found on the [RIS website](#). Those who answered "yes" to any of the questions on the form may be asked to submit to the RIS, a recent, up-to-date letter from their attending physician noting the relevant dates and the current status of the medical condition. The decision regarding approval will be sent to the RIS and the student.
2. Any previous or current medical condition may affect the insurance coverage limitations.
3. Each case is considered individually on the basis of age, insurance period and severity of the condition.

Please be aware that if the insurance agency discovers that information submitted about prior/chronic conditions is incomplete all liability may be rescinded.

Students, who complete all of their financial obligations by the deadline and are approved for insurance, will receive their health insurance cards upon arrival; otherwise health insurance membership cards are generally available a few days after registration. **Students are responsible for picking up their health insurance cards in Boyar Room 402. It is important to carry this card at all times. It must be presented when seeking service.**

Scholarships and Financial Aid

A limited number of need-based and/or merit scholarships are available to RIS students from the Office of Academic Affairs in the United States and the Friends of the Hebrew University offices in France, Australia, Canada and the United Kingdom (see page 26). Candidates should contact the office in their home country for information and application forms.

Please note: Students who withdraw completely from the Hebrew University after receiving financial aid may be required to return all or part of the aid awarded.

Graduate RIS Merit Scholarships

A limited number of scholarships are offered to highly qualified candidates from universities worldwide who wish to study in the Rothberg International School. U.S. candidates must apply to the Office of Academic Affairs in New York. Candidates from all other countries must apply to the RIS Division of Graduate Studies in Israel. The application deadline for the 2018/19 academic year is March 15, 2018.

RIS Merit Scholarships will be awarded for a sum equivalent to the cost of full tuition for the M.A. program. To be considered, applicants must be a candidate for an M.A. Program and must have completed their undergraduate degree with a minimum GPA of 3.8 or the equivalent. Those selected will be eligible for a fellowship for the duration of their program, conditional upon maintenance of academic performance. Candidates for any other graduate program are not eligible to apply for the Graduate Merit Fellowship. Applications are available upon request from the above offices or may be downloaded from [this link](#).

Rothberg Family Fund Scholarships

International students enrolled in the RIS Division of Graduate Studies from countries other than the United States and Canada may be eligible for Rothberg Family Fund Scholarships, which are awarded by the Hebrew University. Eligibility is determined by academic achievement and financial need.

The application deadline for the 2018/19 academic year is April 1, 2018. Applications should be sent to the RIS Division of Graduate Studies in Israel (see page 27 for address). Applications are available from this office or may be found on our [website](#).

Thanks to Scandinavia Scholarships

Thanks To Scandinavia awards two full-time Benjamin Sperling Scholarships for study at the Hebrew University of Jerusalem to students from Denmark, Finland, Norway or Sweden. The application deadline for the 2018/19 academic year is April 1, 2018. For further information check out the [Thanks to Scandinavia webpage](#).

Government of Israel Scholarships to Foreign Students

The Government of Israel is pleased to offer scholarships for Summer language courses (Ulpan) or one academic year or research studies to foreign students, as agreed in the **Cultural Agreements between Israel and the following countries:**

Austria, Belarus, Bulgaria, Canada (Quebec Province), China, Colombia, Croatia, Cyprus, Czech Republic, Estonia, Georgia, Greece, Hungary, Italy, Korea, Lithuania, Latvia, Mexico, Moldova, Macedonia, Poland, Portugal, Romania, Republic of Serbia, Slovak Republic, Slovenia, Spain, and Turkey

The following countries have a special scholarship arrangement:

Belgium, Denmark, Germany, India, Great Britain, Finland, France, Luxembourg, Japan, Norway, the Netherlands, Peru, Switzerland, and Russia.

Basic Requirements:

- The applicant should hold a B.A. or B.Sc. degree (or higher) and have a good record of academic achievement.
- The applicant should be a citizen of the country where he/she applies for the scholarship and be under the age of 35 (at the beginning of the academic year).
- Proof of English or Hebrew language proficiency.
- The applicant should meet the academic requirements of the Israeli University to which he/she applies. A scholarship will be granted only after the required institute approves the acceptance of the candidate.

For further information, check the website of the [Israel Ministry of Foreign Affairs](http://scholarship@mfa.gov.il) or contact by e-mail: scholarship@mfa.gov.il.

The Israel Student Authority

The Israel Government Student Authority awards tuition scholarships to eligible new immigrants (*olim*) who are enrolled in the Preparatory Program–Mechina or an RIS M.A. degree program. In Jerusalem, the Student Authority is located at 15 Hillel St., Tel: 02-6214555.

Please note: Student Authority grants for students studying in one of the RIS M.A. degree programs are deposited directly into the bank accounts of the students. Therefore, such students are responsible for paying their entire tuition fee.

For further information, contact the student *shaliach* (representative) at the nearest Jewish Agency office or Israel Aliyah Center or check the [Israel Student Authority multi-language website](http://www.israelstudentauthority.org). In North America, contact [Nefesh B'Nefesh](http://www.nefesh.org).

Ministry of Defense/Ministry of Education

Preparatory Program–Mechina students who served in the Israeli Defense Forces or completed Sherut Leumi may be eligible for scholarships to cover their tuition.

Israeli citizens on a low socioeconomic level may be eligible for scholarships from the Ministry of Education.

For further information, contact the Preparatory Program–Mechina (see page 27 for address) or see the [website](http://www.mechina.org).

Division of Hebrew Language Instruction

The fees listed below only apply to **external students studying on a specific Hebrew program**. Students who continue their studies on one of our semester/year programs should consult the Hebrew fees listed under their specific academic division.

- All fees are listed in US Dollars (US\$), unless otherwise noted, **and are in effect only for the 2018/19 academic year.**
- **Application Fee** (non-refundable): Tourists: \$80, Israeli Citizens: NIS 360 – per academic year.
- **Late Payment Fee:** \$150 or 500 NIS for payments received after the program payment deadline.
- **Israeli Citizens** - To qualify for this fee, a student must present an Israeli Identity Card (*Teudat Zehut*)
- Students studying on both the Jerusalem Ulpan and the Summer Ulpan receive a 10% discount on the Jerusalem Ulpan, and pay a combined total of \$1,620 in housing fees. Students studying on both the Jerusalem Ulpan and the Scopus Ulpan receive a 10% discount on the Scopus Ulpan, and pay a combined total of \$850 in housing fees.

| Program | Tuition | Housing | Payment Deadline |
|------------------------|-----------|---------|------------------------|
| Jerusalem Ulpan | | | June 4, 2018 |
| Tourists | \$1,400 | \$300** | |
| Israeli Citizens | NIS 4,810 | * | |
| Summer Ulpan | | | July 1, 2018 |
| Tourists | \$2,425 | \$1,260 | |
| Israeli Citizens | NIS 7,770 | * | |
| Scopus Ulpan | | | July 1, 2018 |
| Tourists | \$1,370 | \$490 | |
| Israeli Citizens | NIS 4,730 | * | |
| September Ulpan | | | July 30, 2018 |
| All Students | \$1,400 | \$670 | |
| Winter Ulpan | | | January 1, 2019 |
| Tourists | \$1,390 | \$620 | |
| Israeli Citizens | NIS 4,730 | * | — |

*Reserved and paid directly to the main Housing Office, please see [website](#).

**The only housing option available for the Jerusalem Ulpan is Resnik Dormitories (shared rooms, two occupants). There are 10 double rooms on the same-gender floor, with a shared kitchen, bathroom, and showers for the whole floor. Kitchen equipment and bedding are not provided. Students, who continue to Summer Ulpan or Scopus Ulpan, will move to the Student Village dorms after the end of the Jerusalem Ulpan.

| Semester Courses | Administrative Fee | Course Fee | Housing |
|------------------|--------------------|------------|---------|
| Part-time Autumn | \$625* | | \$2,390 |
| Part-time Spring | \$645* | | \$2,680 |

| | | | |
|----------------|----------|---|---------|
| Part-time Year | \$1,175* | \$1,360 for 08 weekly hours \$1,700 for 10 weekly hours \$2,380 for 14 weekly hours | \$6,040 |
|----------------|----------|---|---------|

* Fees include health insurance.

| Miscellaneous Fees | Charge |
|---|--------|
| Replacement of Student Card | NIS 60 |
| Visa Extension Letter | \$15 |
| Hebrew Placement Test (for outside students) | \$35 |
| Hebrew Level Test (for outside students) | \$110 |
| Hebrew Level + Hebrew Placement Test (for outside students) | \$120 |
| Hard Copy of Transcripts (beyond first 5)* | \$15 |
| Request a Certified <i>e-transcript</i> (one-time fee) | \$10 |
| Email an <i>e-transcript</i> to any specified address: (per copy) | \$15 |

*Students are eligible to receive 5 free copies of their transcripts for up to six months from the end of the program. Students who order five or more transcripts on the same transcript request form are charged US\$15 per transcript for the first four copies ordered and then US\$5 for each additional transcript on the same order. Thus, for example, 5 transcripts would cost US\$65 and 10 transcripts US\$90.

For more information and to order additional transcripts please see [transcript page on our website](#).

Refunds (see page 3 for policy information)

Tuition

| Date of Withdrawal | Charge |
|---|---------------------|
| Prior to the Beginning of the Program | \$250 |
| During the first 3 days of the Program | 25% of tuition fee |
| From the fourth to the sixth day of the Program | 50% of tuition fee |
| After the sixth day of the Program | 100% of tuition fee |

Housing

Students who have accepted a room key and/or have moved personal possessions into a room and then wish to vacate University housing must submit written notification to the RIS Finance Office, Boyar 501/502

Students who withdraw from an ulpan program and vacate university housing within the first three days of classes will be issued a refund, provided they present official clearance from the Housing Office confirming their departure. Please note that the Housing Office will withhold payment for the days the student resided in student housing (\$30 per day of occupancy) from the total refund.

Students who withdraw from the program or vacate their rooms after the first three days of classes will not be issued a refund.

Registration and Housing Check-Out Dates

| Program | Registration Date | Housing Check-out Date |
|--------------------------------|-------------------|------------------------|
| Jerusalem Ulpan | June 25, 2018 | July 19, 2018 |
| Summer Ulpan (without Housing) | July 24, 2018 | --- |
| Summer Ulpan (with Housing) | July 25, 2018 | September 17, 2018 |
| Scopus Ulpan (without housing) | July 24, 2018 | --- |
| Scopus Ulpan (with housing) | July 25, 2018 | August 14, 2018 |
| September Ulpan | August 20, 2018 | September 17, 2018 |
| Academic Year | October 9, 2018 | July 1, 2019 |
| Autumn Semester | October 9, 2018 | January 21, 2019 |
| Winter Ulpan | January 23, 2019 | February 18, 2019 |
| Spring Semester | March 6, 2019 | July 1, 2019 |

Division of Graduate Studies

All fees are listed in US Dollars (US\$), unless otherwise noted, and are in effect only for the **2018/19** academic year.

- **Application Fee** (non-refundable): Tourists: \$80, Israeli Citizens: NIS 360 – per academic year.
- **Late Payment Fee:** \$150 or 500 NIS for payments received after the program payment deadline
- **Late Registration Fee:** \$20 for students who do not academically register by the deadline.
- **Israeli Citizen** – To qualify, a student must present an Israeli Identity Card (*Teudat Zehut*)

Hebrew Language Programs

- Students studying on both the Jerusalem Ulpan and the Summer Ulpan receive a 10% discount on the Jerusalem Ulpan.
- **All fees include the period from the end of the *ulpan* until the start of the autumn semester.**

| Programs | Tuition | Housing | Payment Deadline |
|------------------------|-----------|---------|------------------------|
| Jerusalem Ulpan | | | June 4, 2018 |
| Tourists | \$1,600 | \$2,080 | |
| Israeli Citizens | NIS 4,810 | * | |
| Summer Ulpan | | | July 1, 2018 |
| Tourists | \$2,475 | \$1,720 | |
| Israeli Citizens | NIS 7,770 | * | |
| Winter Ulpan | | | January 1, 2019 |
| Tourists | \$1,420 | \$950 | |
| Israeli Citizens | NIS 4,730 | * | |

*Reserved and paid directly to the Housing Office. Please see <https://dorms.huji.ac.il>

Foundations in Literary Arabic Programs fees and dates - TBD

- Fees include the days between the end of the program and the beginning of the following program.
- Insurance fees included in the tuition.

| Program | Tuition | Housing | Payment Deadline |
|--------------------------------|----------|---------|------------------|
| Foundations in Literary Arabic | \$1,500* | \$1,130 | July 30, 2018 |

*For students of Islamic and Middle Eastern Studies program the course fees are included in the tuition, but they should pay additional \$90 of health insurance fees.

International Degree Programs

The Master's degree can only be conferred after the minimum payment of full tuition.

One-Year Masters Programs

| Programs | Tuition | Student Authority Grant Recipients | Housing | Payment Deadline |
|--|----------|------------------------------------|---------|-------------------|
| Islamic and Middle Eastern Studies | \$18,000 | \$13,000 | \$7,600 | September 9, 2018 |
| Israel Studies | \$17,000 | \$12,000 | \$7,600 | September 9, 2018 |
| Jewish Studies | \$17,000 | \$12,000 | \$7,600 | September 9, 2018 |
| Nonprofit Management and Leadership | \$17,000 | \$12,000 | \$7,600 | September 9, 2018 |
| MBA in Entrepreneurship and Innovation | \$30,000 | N/A | \$7,600 | September 9, 2018 |
| Human Rights and Transitional Justice | \$16,000 | N/A | \$6,180 | September 9, 2018 |

Two-Year Masters Programs

- Please note that the tuition and housing fees are for **one year** of studies.
- The Master's degree can only be conferred after the minimum payment of two full years of tuition.

| Programs | Tuition | Student Authority Grant Recipients | Housing | Payment Deadline |
|-------------------------------------|----------|------------------------------------|---------|-------------------|
| The Bible and the Ancient Near East | \$12,000 | \$7,400 | \$6,180 | September 9, 2018 |

LL.M Degree Programs

- The Master's degree can only be conferred after the minimum payment of full tuition.

| Programs | Tuition | Housing | Payment Deadline |
|---|----------|---------|-------------------|
| LL.M. Program in Human Rights and International Law | \$16,000 | \$6,180 | September 9, 2018 |
| LL.M. in International Business Law and Intellectual Property | \$16,000 | \$6,180 | September 9, 2018 |

MA Extended Year Students

| Period of Studies | Tuition | Health Fee (Optional) | Course Fee Per Semester (Optional) | Housing |
|-------------------|---------|-----------------------|--|---------|
| Autumn | \$500 | \$270 | Graduate Course - \$400 per credit Language Course - \$170 per weekly hour Individual Tutorial - \$1,500 | \$2,530 |
| Spring | \$500 | \$300 | | \$2,820 |
| Year | \$500 | \$660 | | \$6,180 |

Non-Degree Graduate Programs

Full Time

| Period of Studies | Tuition | Housing | Payment Deadline |
|----------------------|----------|---------|-------------------|
| Autumn Semester | \$7,400 | \$2,530 | September 9, 2018 |
| Spring Semester | \$7,400 | \$2,820 | February 13, 2019 |
| Academic Year | \$12,000 | \$6,180 | September 9, 2018 |
| Summer Semester 2018 | \$5,000 | \$1,300 | June 23, 2019 |

Part Time Students

Students may opt to take up to 2 courses per semester including Modern Hebrew, (one year-long course is equivalent to two semester courses).

| Period of Studies | Administrative Fee* | Course Fee Per Semester | Housing |
|------------------------|---------------------|--|---------|
| Autumn | \$1,145 | Graduate Course - \$400 per credit Language Course - \$170 per weekly hour Individual Tutorial - \$1,500 | \$2,530 |
| Spring | \$1,155 | | \$2,820 |
| Year | \$1,695 | | \$6,180 |
| Summer Semester (2019) | \$940 | | \$1,300 |

* Fees include health insurance.

Visiting Research Fellow

| Period of Studies | Tuition | Health Insurance | Housing |
|-------------------|---------|------------------|---------|
| Autumn Semester | \$500 | \$270 | \$2,530 |
| Spring Semester | \$500 | \$290 | \$2,680 |
| Full Year | \$500 | \$640 | \$6,040 |

* Students who wish to study a Modern Hebrew Language course pay an additional fee for the course.

| Miscellaneous Fees | Charge |
|--|--------|
| Replacement of Student Card | NIS 60 |
| Hard Copy of Transcripts (beyond first 5)* | \$15 |
| Request a Certified <i>e-transcript</i> (one-time fee) | \$10 |
| Email an <i>e-transcript</i> to any specified address (per copy) | \$15 |

Students are eligible to receive 5 free hard copies of their transcripts for up to six months from the end of the program. Students who order five transcripts or more on the same transcript request form are charged US\$15 per transcript for the first four copies ordered and then US\$5 for each additional transcript on the same order. Thus, for example, 5 transcripts would cost US\$65 and 10 transcripts US\$90.

For more information and to order additional transcripts please see [transcript page on our website](#).

Refunds (see page 3 for guidelines)

Summer/Winter Hebrew Language Programs, Foundations of Literary Arabic Program, and Part-Time Students:

| Date of Withdrawal | Charge |
|---|---|
| Prior to the Beginning of the Program | \$250 |
| During the first 3 days of Program | 25% of tuition fee and course fee (if part-time student) |
| From the fourth to the sixth day of the Program | 50% of tuition fee and course fee (if part-time student) |
| After the sixth day of the program | 100% of tuition fee and course fee (if part-time student) |

Program Tuition

Students who withdraw prior to the beginning of the academic year/semester are charged a \$250 withdrawal fee and for any points they may have utilized for activities.

Once the academic year begins the withdrawal charges are:

International Degree Programs

Three-Semester Masters Programs

| From : | October 14, 2018 | November 14, 2018 | June 28, 2019 | July 8, 2019 |
|--|-------------------------|--------------------------|----------------------|---------------------|
| Islamic and Middle Eastern Studies | \$5,063 | \$10,800 | \$12,000 | \$18,000 |
| Israel Studies: Society and Politics | \$4,625 | \$10,200 | \$12,000 | \$17,000 |
| Jewish Studies | \$4,625 | \$10,200 | \$12,000 | \$17,000 |
| Nonprofit Management and Leadership | \$4,625 | \$10,200 | \$12,000 | \$17,000 |
| MBA in Entrepreneurship and Innovation | \$7,875 | \$18,000 | \$19,800 | \$30,000 |
| Student Authority (\$13,000) | \$3,400 | \$7,800 | \$8,450 | \$13,000 |
| Student Authority (\$12,000) | \$3,150 | \$7,400 | \$8,000 | \$12,000 |

Two-Semester Masters Programs

| From: | October 14, 2018 | November 14, 2018 | January 18, 2019 | March 10, 2019 |
|--|------------------|-------------------|------------------|----------------|
| Human Rights and Transitional Law | \$4,375 | \$9,600 | \$10,400 | \$16,000 |
| LL.M. Program in Human Rights and International Law or LL.M. Program in International Business Law and Intellectual Property | \$4,375 | \$9,600 | \$10,400 | \$16,000 |

Two-Year Masters Programs

| From: | October 14, 2018 | November 14, 2018 | January 18, 2019 | March 10, 2019 |
|-----------------------|------------------|-------------------|------------------|----------------|
| The Bible and the ANE | \$3,375 | \$7,400 | \$8,000 | \$12,000 |
| Student Authority | \$2,000 | \$4,440 | \$4,884 | \$7,400 |

Full Time Non-Degree Graduate Students

| From: | October 14, 2018 | November 14, 2018 | January 18, 2019 | March 10, 2019 | April 10, 2019 |
|--------|------------------|-------------------|------------------|----------------|----------------|
| Autumn | \$2,225 | \$7,400 | | | - |
| Spring | | - | - | \$2,225 | \$7,400 |
| Year | \$3,375 | \$7,400 | \$8,000 | \$12,000 | |

M.A. Extended Year, Part-time and VRF students are not entitled to a refund under any circumstances.

Housing Refund

Students who have accepted a room key and/or have moved personal possessions into a room and then wish to vacate University housing must submit written notification to the RIS Finance Office, Boyar 501/502.

Students who withdraw from an Ulpan or Summer Course and vacate University housing within the first three days of classes are issued a refund, provided they present an official clearance from the Housing Office confirming their departure. Refunds are issued minus the payment for the days the student resided in the housing (\$30 per day of occupancy).

Students who do not withdraw from the program or who vacate their rooms after the first three days of classes are not issued refunds.

Semester/year students who cancel their housing reservation or vacate their room by **October 13, 2018** may receive a refund for the housing fee paid for the autumn semester or academic year.

Students who vacate the University housing between **October 14, 2018** and the end of the autumn semester (**January 27, 2019**) are charged for the entire month in which they vacate their rooms plus one additional month of rent.

After the end of the autumn semester, no refund is available for the balance of the academic year.

Once winter/spring semester RIS students occupy a room, no housing fee refunds are issued.

Registration and Housing Check-out Dates

| Program | Registration Date | Housing Check-out Date (if applicable) |
|--------------------------------|-------------------|--|
| Jerusalem Ulpan | June 25, 2018 | July 19, 2018 |
| Summer Ulpan (without housing) | July 24, 2018 | --- |
| Summer Ulpan (with housing) | July 25, 2018 | September 17, 2018 |
| Foundations in Literary Arabic | August 20, 2018 | October 4, 2018 |
| Autumn Semester | October 9, 2018 | January 27, 2019 |
| Winter Ulpan | January 23, 2019 | February 18, 2019 |
| Spring Semester | March 6, 2019 | July 7, 2019 |
| Year | October 9, 2018 | July 7, 2019 |
| Summer Semester | July 14, 2019 | September 8, 2019 |

Division of Undergraduate Studies

All fees are listed in US Dollars (US\$), unless otherwise noted, and are in effect only for the **2018/19** academic year.

- **Application Fee** (non-refundable): \$80 – per academic year.
- **Late Fee:** \$150 for payments received after the program payment deadline listed below.

Hebrew Language Programs

- Students studying on more than one Ulpan receive a 10% discount on the less expensive Ulpan.

All fees include the period from the end of the *ulpan* until the start of the autumn semester.

| Program | Tuition | Housing | Payment Deadline |
|-----------------|---------|---------|------------------|
| Jerusalem Ulpan | \$1,580 | \$1,950 | June 4, 2018 |
| Summer Ulpan | \$2,465 | \$1,590 | July 1, 2018 |
| September Ulpan | \$1,440 | \$1,000 | July 30, 2018 |
| Winter Ulpan | \$1,390 | \$630 | January 1, 2019 |

Foundations in Literary Arabic Programs fees and dates - TBD

- Fees include the days between the end of the program and the beginning of the following program.
- Insurance fees included in the tuition.

| Program | Tuition | Housing | Payment Deadline |
|---------------------------------------|---------|---------|------------------|
| Foundations in Literary Arabic Summer | \$1,500 | \$1,000 | July 30, 2018 |
| Foundations in Literary Arabic Winter | TBD | TBD | TBD |

Undergraduate Study Abroad, Freshman Academic Gap Year Programs

Students who enroll in courses outside the Division of Undergraduate Studies, and hence continue residing in University housing after the official check-out date are charged an additional fee for extending their housing and their health insurance.

Full Time

| Session | Tuition | Housing | Payment Deadline |
|-----------------|----------|---------|-------------------|
| Full Year | \$12,700 | \$5,610 | September 5, 2018 |
| Autumn Semester | \$8,100 | \$2,030 | September 5, 2018 |
| Spring Semester | \$8,100 | \$2,440 | January 27, 2019 |

Part Time

- Students may take up to 2 courses per semester including Modern Hebrew (one year-long course is equivalent to two semester courses).
- In addition to tuition, students registering for individual courses pay an additional fee per course

| Period of Studies | Administrative Fee* | Course Fee per Semester | Housing |
|-------------------|---------------------|---|---------|
| Full Year | \$1,135 | Undergraduate Course \$400 per credit Modern Hebrew Course \$170 per weekly hour | \$5,610 |
| Autumn Semester | \$595 | | \$2,030 |
| Spring Semester | \$615 | | \$2,440 |

* Fees include health insurance.

Joint Program with the Bezalel Academy of Arts and Design

| ArtJerusalem - All Tracks | Tuition | Housing | Payment Deadline |
|---------------------------|----------|---------|-------------------|
| Full Year | \$12,700 | \$6,310 | September 5, 2018 |
| Autumn Semester | \$8,100 | \$2,660 | September 5, 2018 |
| Spring Semester | \$8,100 | \$3,140 | January 27, 2019 |

Joint Programs with the Jerusalem Academy of Music and Dance

| DanceJerusalem | Tuition | Housing | Payment Deadline |
|-----------------|----------|---------|-------------------|
| Full Year | \$13,300 | \$6,310 | September 5, 2018 |
| Autumn Semester | \$8,210 | \$2,340 | September 5, 2018 |
| Spring Semester | \$8,210 | \$3,140 | January 27, 2019 |
| JerusalemSounds | Tuition | Housing | Payment Deadline |
| Full Year | \$14,770 | \$6,310 | September 5, 2018 |
| Autumn Semester | \$9,050 | \$2,340 | September 5, 2018 |
| Spring Semester | \$9,050 | \$3,140 | January 27, 2019 |

Special Programs

Arabic Immersion Program

| Session | Tuition | Housing | Payment Deadline |
|-----------------|----------|---------|-------------------|
| Full Year | \$12,700 | \$5,610 | September 5, 2018 |
| Autumn Semester | \$8,100 | \$2,030 | September 5, 2018 |
| Spring Semester | \$8,100 | \$2,440 | January 27, 2019 |

Spring in Jerusalem Honors Program / Dynamics of the Middle East: Politics and Society (DOME)

| Session | Tuition | Housing | Payment Deadline |
|-----------------|---------|---------|------------------|
| Spring Semester | \$8,100 | \$3,140 | January 27, 2019 |

| Miscellaneous Fees | Charge |
|--|--------|
| Replacement of Student Card | NIS 60 |
| Hard Copy of Transcripts (beyond first 5)* | \$15 |
| Request a Certified <i>e-transcript</i> (one-time fee) | \$10 |
| Email an <i>e-transcript</i> to any specified address (per copy) | \$15 |

Students are eligible to receive 5 free copies of their transcripts for up to six months from the end of the program. Students who order five or more transcripts on the same transcript request form are charged US\$15 per transcript for the first four copies ordered and then US\$5 for each additional transcript **on the same order**. Thus, for example, 5 transcripts would cost US\$65 and 10 transcripts US\$90.

For more information and to order additional transcripts please see the transcript page on our [website](#).

Refunds (see page 3 for guidelines)

Hebrew / Foundation in Literary Arabic Courses and Part time students

| Date of Withdrawal | Charge |
|---------------------------------------|---------------------|
| Prior to the Beginning of the Program | \$250 |
| During the first 3 days of program | 25% of tuition fee |
| Between the fourth and the sixth day | 50% of tuition fee |
| After the sixth day of the program | 100% of tuition fee |

Program Tuition

Students who withdraw prior to the beginning of the academic year/semester are charged a \$250 withdrawal fee and for any points they may have utilized for activities.

Once the academic year begins the withdrawal charges are:

Undergraduate Study Abroad Program, JerusalemArt and Special Programs

| From: | October 7, 2018 | November 7, 2018 | December 23, 2018 | February 24, 2019* | March 27, 2019 |
|--------|-----------------|------------------|-------------------|--------------------|----------------|
| Year | \$4,075 | \$8,100 | \$8,735 | \$12,700 | |
| Autumn | \$2,925 | \$8,100 | | | |
| Spring | | | | \$2,925 | \$8,100 |

***JerusalemArt - January 26, 2019**

DanceJerusalem

| From: | October 7, 2018 | November 7, 2018 | January 10, 2019 | February 24, 2019 | March 27, 2019 |
|--------|-----------------|------------------|------------------|-------------------|----------------|
| Year | \$4,225 | \$8,210 | \$8,875 | \$13,300 | |
| Autumn | \$2,953 | \$8,210 | | | |
| Spring | | | | \$2,953 | \$8,210 |

Jerusalem Sounds

| From : | October 7, 2018 | November 7, 2018 | January 10, 2019 | February 24, 2019 | March 27, 2019 |
|--------|-----------------|------------------|------------------|-------------------|----------------|
| Year | \$4,593 | \$9,050 | \$9,789 | \$14,770 | |
| Autumn | \$3,163 | \$9,050 | | | |
| Spring | | | | \$3,163 | \$9,050 |

Housing Refunds

Students who withdraw from an Ulpan or Summer Course and vacate University housing within the first three days of classes are issued a refund, provided they present an official clearance from the Housing Office confirming their departure. Refunds are issued minus the payment for the days the student resided in the housing (\$30 per day of occupancy).

Students who do not withdraw from the program or who vacate their rooms after the first three days of classes are not issued refunds.

Semester/year students who cancel their housing reservation or vacate their room by **October 6, 2018** may receive a refund for the housing fee paid for the autumn semester or academic year.

Students who vacate the University housing between **October 7, 2018** and the end of the autumn semester (**December 30, 2018; January 13 or January 27, 2019 for longer programs**) are charged for the entire month in which they vacate their rooms plus one additional month of rent.

After the end of the autumn semester, no refund is available for the balance of the academic year.

Once winter/spring semester RIS students occupy a room, no housing fee refunds are issued.

Changing Enrollment

Students who change their enrollment must notify their academic adviser and the Finance Office in writing and are charged accordingly:

Undergraduate Study Abroad, Freshman Academic Gap Year Programs

One Year to One Semester

| Notification By: | December 23, 2018 | February 23, 2019 | From February 24, 2019 |
|------------------|-------------------|-------------------|------------------------|
| Academic Year | \$8,100 | \$8,735 | \$12,700 |

One Semester to One Year

| Notification By : | December 23, 2018 |
|-------------------|-------------------|
| Autumn Semester | \$12,700 |

Jerusalem Art

One Year to One Semester

| Notification By : | January 18, 2019 | February 23, 2019 | From February 24, 2019 |
|-------------------|------------------|-------------------|------------------------|
| | \$8,100 | \$8,735 | \$12,700 |

One Semester to One Year

| Notification By : | January 18, 2019 |
|--------------------------|-------------------------|
| | \$12,700 |

Jerusalem Academy Programs

One Year to One Semester

| Notification By : | January 10, 2019 | February 23, 2019 | From February 24, 2019 |
|--------------------------|-------------------------|--------------------------|-------------------------------|
| Dance Jerusalem | \$8,210 | \$8,875 | \$13,300 |
| Jerusalem Sounds | \$9,050 | \$9,789 | \$14,770 |

One Semester to One Year

| Notification By : | January 10, 2019 |
|--------------------------|-------------------------|
| Dance Jerusalem | \$13,300 |
| Jerusalem Sounds | \$14,770 |

Registration and Housing Check-out Dates

| Program | Registration Date | Housing Check-out Date (if applicable) |
|------------------------------------|--------------------------|---|
| Jerusalem Ulpan | June 25, 2018 | July 19, 2018 |
| Summer Ulpan without housing | July 24, 2018 | --- |
| Summer Ulpan with housing | July 24, 2018 | September 17, 2018 |
| September Ulpan | August 20, 2018 | September 17, 2018 |
| Foundations in Literary Arabic | August 20, 2018 | October 10, 2018 |
| Autumn Semester USAP Program | October 3, 2018 | December 30, 2018 |
| Autumn Semester Sound, Dance | October 3, 2018 | January 13, 2019 |
| Autumn Semester Art | October 3, 2018 | January 27, 2019 |
| Academic Year USAP Program | October 3, 2018 | June 6, 2019 |
| Academic Year Art, Sounds, Dance | October 3, 2018 | July 7, 2019 |
| Winter Ulpan | January 23, 2019 | February 18, 2019 |
| Spring Semester USAP Program | February 20, 2019 | June 6, 2019 |
| Spring Semester Art, Sounds, Dance | February 20, 2019 | July 7, 2019 |

Preparatory Program – Mechina

All fees are in US Dollars (US\$), unless otherwise noted, and are in effect only for the **2018/19** academic year.

Non-Israel Citizens – Students who do not possess an **Israeli Identity Card** (Teudat Zehut)

Application Fee (non-refundable): \$80 – per academic year.

Hebrew Language Programs

- Students studying on more than one Hebrew Ulpan receive a 10% discount on the less expensive Ulpan.

All fees include the period from the end of the *ulpan* until the start of the autumn semester.

| Program | Tuition | Housing | Payment Deadline |
|--------------------------|------------|------------|------------------|
| Jerusalem & Summer Ulpan | US\$ 3,755 | US\$ 2,080 | June 4, 2018 |
| Summer Ulpan | \$2,475 | \$1,720 | July 1, 2018 |

Basis Foundation Year

| | Tuition | Housing | Payment Deadline |
|-----------|---------|---------|-------------------|
| Full Year | \$9,000 | \$6,420 | September 9, 2018 |

Mechina / Preparatory Program

| | Tuition | Housing | Payment Deadline |
|-----------|----------|---------|-------------------|
| Full Year | \$12,500 | \$6,420 | September 9, 2018 |

Israeli Citizens, Student Authority Grant Recipients, and Discharged Israeli Soldiers/Sherut Leumi Graduates

- Application Fee** (non-refundable): NIS 360 – per academic year.
- Students are personally responsible to join a health fund (*Kupat Cholim*).
- Students may qualify for scholarships from the Ministry of Defense. Scholarships are available from the Ministry of Education for citizens on a low socio-economic level.
- Housing is arranged with the main Hebrew University Housing Office. The monthly fees are paid in NIS via a bank standing order. More information may be found on our [website](#).

Hebrew Language Programs

Students who are studying on more than one Hebrew Language Ulpan receive a 10% discount on the less expensive Ulpan.

| Program | Tuition | Housing | Payment Deadline |
|-----------------|--|---|------------------|
| Jerusalem Ulpan | NIS 4,810 | https://dorms.huji.ac.il/ | June 4, 2018 |
| Summer Ulpan | NIS 7,770 – or official Scholarship Letter | https://dorms.huji.ac.il/ | July 1, 2018 |

Program Tuition

| Student Type | Tuition | Payment Deadline |
|--|---------------------------------------|-------------------|
| Israeli Citizens (with an Israeli Identity Card) | NIS 25,480* | September 9, 2018 |
| New Immigrants – Student Authority | 700 NIS + Official Scholarship letter | September 9, 2018 |
| Ministry of Defense Scholarship Recipient | NIS 700 | September 9, 2018 |

Scholarships received from the Council for Higher Education will be deducted from the NIS 25,480 tuition fee.

Part-Time – All Students

Students may opt to take up to 2 courses per semester including Modern Hebrew (one year-long course is equivalent to two semester courses).

| Period of Studies | Administrative Fee* | Course Fee Per Semester | Housing |
|-------------------|---------------------|---|---------|
| Autumn Semester | \$645 | General Course - \$400 per credit Language / Mathematics - \$170 per weekly hour | \$2,530 |
| Spring Semester | \$705 | | \$3,300 |
| Full Year | \$1215 | | \$6,420 |

* Fees include health insurance.

| Miscellaneous Fees – All Students | Charge |
|---|--------|
| Replacement Student Card | NIS 60 |
| Hard Copy of Transcripts (beyond first 5)* | \$15 |
| Transcripts prior to 1980 | \$30 |
| Request a Certified e-transcript (one-time fee) | \$10 |
| Email an e-transcript to any specified address (per copy) | \$15 |

Students are eligible to receive 5 free copies of their transcripts for up to six months from the end of the program. Students who order five or more transcripts on the same request form are charged US\$15 per transcript for the first four copies ordered and then US\$5 for each additional transcript on the same order. Thus, for example, 5 transcripts would cost US\$65 and 10 transcripts US\$90.

For more information and to order additional transcripts please see the transcript page on our [website](#).

Refunds (see page 3 for guidelines)

Hebrew Language Courses / Part time Students

| Date of Withdrawal | Charged |
|---------------------------------------|---------------------|
| Prior to the Beginning of the Program | \$250 |
| During the first 3 days of program | 25% of tuition fee |
| Between the fourth and the sixth day | 50% of tuition fee |
| After the sixth day of the program | 100% of tuition fee |

Tuition

Students who withdraw prior to the beginning of the academic year/semester are charged a \$250 withdrawal fee and for any points they may have utilized for OSA activities

Once the academic year begins the withdrawal charges are:

| From : | October 14, 2018 | November 14, 2018 | January 18, 2019 | February 24, 2019 |
|------------------|------------------|-------------------|------------------|-------------------|
| Mechina | | | | |
| Tourists | \$3,875 | \$8,100 | \$8,725 | \$12,500 |
| Israeli Citizens | NIS 6,584 | NIS 16,511 | NIS 17,785 | NIS 25,480 |
| BASIS | \$3,000 | \$5,832 | \$6,282 | \$9,000 |

Housing Refunds

Students who have accepted a room key and/or have moved personal possessions into a room and then wish to vacate University housing must submit written notification to the RIS Finance Office, Boyar 501/502.

Students who withdraw from an Ulpan and vacate University housing within the first three days of classes are issued a refund, provided they present an official clearance from the Housing Office confirming their departure.

Refunds are issued minus the payment for the days the student resided in the housing (\$30 per day of occupancy). Students who do not withdraw from the program or who vacate their rooms after the first three days of classes are not issued refunds.

Semester/year students who cancel their housing reservation or vacate their room by **October 13, 2018** may receive a refund for the housing fee paid for the autumn semester or academic year.

Students who vacate the University housing between **October 14, 2018** and the end of the autumn semester (**January 27, 2019**) are charged for the entire month in which they vacate their rooms plus one additional month of rent.

After the end of the autumn semester, no refund is available for the balance of the academic year.

Registration and Housing Check-out Dates

| Program | Registration Date | Housing Check-out Date |
|--------------------------------|-------------------|------------------------|
| Jerusalem Ulpan | June 25, 2018 | July 19, 2018 |
| Summer Ulpan (without housing) | July 24, 2018 | --- |
| Summer Ulpan (with housing) | July 25, 2018 | September 17, 2018 |
| Academic Year | October 9, 2018 | July 18, 2019 |

Summer Courses 2018

- All fees are in US Dollars (US\$) unless otherwise noted and are in effect for the Summer 2018 programs.
- **Late Fee:** \$150 for payments received after the program payment deadline listed below.
- Students who enroll in more than one Summer Course (July 2- July 26, 2018) receive a 10% discount on their overall course tuition. The discount does not apply to Language Courses, Archeological Field Schools and Special Programs.
- Students who are studying in more than one summer program and are living in University housing will be charged an additional housing fee for the days between the programs.

| Summer / Special Program | Tuition | Housing | Payment Deadline |
|---|-------------------------|----------------------------|---------------------------|
| Arabic Immersion Program | \$2,380 | \$840 | May 27, 2018 |
| Biblical Hebrew | \$1,990 | \$840 | May 27, 2018 |
| Transboundary Water Cooperation | \$1,650 | \$550 | May 27, 2018 |
| Summer Courses | ¹ | \$350 - \$850 ² | May 15, 2018 ³ |
| Trauma and Resilience | | | |
| Core Course | \$1,600 | \$450 | June 7, 2018 |
| Third-week Specialty Course | \$500 | \$265 | June 7, 2018 |
| Archaeology of the New Testament | \$1,780 | \$420 | July 11, 2018 |
| Archaeology Field Schools | \$120 per course credit | | |

¹ Fee is determined per course. Please see our [website](#).

² Housing prices vary according to the housing type.

³ **Nonrefundable down payment of \$250 is due on May 1, 2018.**

The Hebrew University reserves the right to cancel any course for which there is insufficient registration.

Requests to change courses may only be made during the first three days of the program. Should there be a difference in price, the students will be charged or issued a refund accordingly.

| Miscellaneous Charges | Charge |
|---|--------|
| Replacement Student Card | NIS 60 |
| Hard Copy of Transcripts (beyond first 5)* | \$15 |
| Request a Certified e-transcript (one-time fee) | \$10 |
| Email an e-transcript to any specified address (per copy) | \$15 |

Students are eligible to receive 5 free copies of their transcripts for up to six months from the end of the program. Students who order five or more transcripts on the same request form are charged US\$15 per transcript for the first four copies ordered and then US\$5 for each additional transcript on the same order. Thus, for example, 5 transcripts would cost US\$65 and 10 transcripts US\$90.

For more information and to order additional transcripts please see the [transcript page on our website](#).

Refunds (see page 3 for guidelines)

Tuition

Refunds are contingent upon the student's full compliance with official withdrawal procedures.

| Date of Withdrawal | Charge |
|---------------------------------------|---------------------|
| Prior to the Beginning of the Program | \$250 |
| During the first 3 days | 25% of tuition fee |
| Between the fourth and the sixth day | 50% of tuition fee |
| After the sixth day | 100% of tuition fee |

Housing Refunds

Students who have accepted a room key and/or have moved personal possessions into a room and then wish to vacate University housing must submit written notification to the RIS Finance Office, Boyar 501/502.

Summer course students who withdraw from the program and vacate University housing within the first three days of classes are issued a refund, provided they present an official clearance from the Housing Office confirming their departure.

Refunds are issued minus the payment for the days the student resided in the housing (\$30 per day of occupancy). Students who do not withdraw from the program or who vacate their rooms after the first three days of classes are not issued refunds.

Registration and Housing Check-Out Dates

| Program | Registration Date | Housing Check-out Date |
|----------------------------------|---|---|
| Transboundary Water Cooperation | June 17, 2018 | June 27, 2018 |
| Biblical Hebrew | June 17, 2018 | July 19, 2018 |
| Arabic Immersion | June 17, 2018 | July 19, 2018 |
| Trauma and Resilience | June 28, 2018 (Core Course) July 15, 2018 (Third Week) | July 12, 2018 (Core Course) July 19, 2018 (Third Week) |
| Summer Courses | July 2, 2018 | July 26, 2018 |
| Archaeology of the New Testament | August 1, 2018 | August 14, 2018 |

Hebrew University Offices Worldwide

Australia

Melbourne

E-mail: studyvic@austfhu.org.au

Victorian Friends of the Hebrew University
306 Hawthorn Road
South Caulfield VIC 3162

Tel: 03 9272 5511

Fax: 03 9272 5510

Sydney

E-mail: studynsw@austfhu.org.au

NSW Friends of the Hebrew University
25 Pelican Street, suite 2
Darlinghurst NSW 2010

Tel: 02 9267 7144

Fax: 02 9267 2148

Canada

E-mail: admissions@cfhu.org

Canadian Friends of the Hebrew University
3080 Yonge Street, Suite 3020
PO Box 65
Toronto, ON M4N 3N1

Tel: 1 888 HEBREWU or 1 416 485 8000

Fax: 1 416 485 8565

France

E-mail: risinfo@savion.huji.ac.il

UHJ-Rothberg
106, rue de Longchamp
75116 Paris

Tel: 01 72 89 96 98

United Kingdom

E-mail: students@bfhu.org

British Friends of the Hebrew University
300 Regent's Park Road
London N3 2JX

Tel: 44 020 8349 5757

Fax: 44 020 8349 5750

United States

E-mail: hebrewu@hebrewu.com

Office of Academic Affairs
Rothberg International School
The Hebrew University of Jerusalem
One Battery Park Plaza, 25th Floor
New York, NY 10004-1405

Tel: 1 800 404 8622 or 1 212 607 8520

Fax: 1 212 809 4183

Israel & Other Countries

E-mail: risinfo@savion.huji.ac.il

Rothberg International School
The Hebrew University of Jerusalem
Boyar Building, Mount Scopus
91905 Jerusalem, ISRAEL

Tel: 972 2 5882600

Fax: 972 2 5882363

Rothberg International School Directory

Tuition and Housing

Rothberg International School

The Hebrew University of Jerusalem
Boyar Building Room 501/502
Mount Scopus 91905 Jerusalem, ISRAEL
Tel: 972-2-5881606, 972-2-5881691
Fax: 972-2-5882363
E-mail: risfinance@savion.huji.ac.il
Website: <http://overseas.huji.ac.il>

Other RIS Office Telephone Numbers and E-mail Addresses

Provost's Office

Tel: 972-2-5882618 E-mail: risinfo@savion.huji.ac.il

Division of Hebrew Language Instruction

Tel: 972-2-5882698 E-mail: rishebrew@savion.huji.ac.il

Division of Graduate Studies

Tel: 972-2-5883183 E-mail: risgraduate@savion.huji.ac.il

Division of Undergraduate Studies

Tel: 972-2-5882610 E-mail: risundergrad@savion.huji.ac.il

Preparatory Program–Mechina

Tel: 972-2-5881602 E-mail: rismechina@savion.huji.ac.il

Summer Courses & Special Programs

Tel: 972-2-5882602 E-mail: rissummer@savion.huji.ac.il

Office of Student Activities

Tel: 972-2-5882362 E-mail: risosa1@savion.huji.ac.il

Academic Secretary

Tel: 972-2-5882623 E-mail: risacademic@savion.huji.ac.il